
Hollinswood and Randlay Parish Council

Finance & Audit Committee

Chairman: Councillor H Unwin Clerk: Katrina Baker MBE CiLCA

4th June 2025

Councillor S Unwin	Councillor H Unwin
Councillor J Johnson	Councillor S Snell
Councillor Vaughan-Hodkinson	Councillor J Creed
Councillor P Farrar	

To: All Members of the Finance and Audit Committee

You are invited to the next meeting of the Finance and Audit Committee Meeting for 2025/26 which will take place at **Hollinswood Neighbourhood Centre** on **Monday, 9th June 2025** at **approximately 8.00p.m.**

Katrina Baker
Clerk to the Council

A G E N D A

1. Welcome
2. Election of Chairman
3. Declaration of Acceptance of Office
4. Election of Vice Chairman
5. Declaration of Acceptance of office
6. Apologies for absence and to consider the necessary approval
7. To record any Declarations of Interest, over and above the registered list
8. To confirm the Terms of Reference
9. To confirm the Minutes of the meeting held on 28th April 2025
10. Matters Arising, for information, not already included on the Agenda

Hollinswood Neighbourhood Centre, 7 Downemead, Hollinswood, Telford TF3 2EW Tel: 01952 567961
E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

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11. Financial Reports

- a) Financial Position as at the end of May 2025
- b) VAT reclaimed

12. Governance Reports

- a) To receive any accidents or near miss reports
- b) Risk Management

13. Other urgent matters (at the discretion of the Chairman)

14. To confirm the date of the next meeting

7th July 2025

7pm

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